



AGENDA

December 6, 2021 ♦ 7:00 p.m.
Wattsburg Elementary Center

I. Call to Order – Mrs. Amanda Farrell, Vice President

A. Pledge

B. Roll Call:

- | | | |
|---|--|---|
| <input type="checkbox"/> Mr. Jeremy Bloeser | <input type="checkbox"/> Mrs. Lea Hetherington | <input type="checkbox"/> Mr. Stephen Morvay |
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mrs. Nicole Lee | <input type="checkbox"/> Mrs. Tara Pound |
| <input type="checkbox"/> Mrs. Amanda Farrell | <input type="checkbox"/> Mr. Shawn Matson | <input type="checkbox"/> |

II. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address

III. Organization - 24 Pa. Stat. § 4-401

A. Election of Temporary President

B. Reading of Certificates of Election for newly/re-elected board members (School Code 402)

C. Oath of Office

- (1) Swearing in of Britni Burlingham, Lea Hetherington, Nicole Lee, and Stephen Morvay, board members elected/re-elected.

*"I do solemnly swear that I will support, obey and defend
the Constitution of the United States and Constitution of this Commonwealth,
and that I will discharge the duties of my office with fidelity."*

D. Election of Permanent Officers

1. Permanent President
2. Permanent Vice President

E. Setting of date, time, and place of work sessions, regular meetings, and committee meetings.

- **Motion:** Public meetings for Work/Study and Regular Board begin at 7:00 p.m. at the Wattsburg Area Elementary Center, 10780 Wattsburg Road, Erie, PA 16509 as follows:

Work Sessions

January 10, 2022	May 9, 2022	October 10, 2022
February 14, 2022	June 13, 2022	November 14, 2022
March 14, 2022	August 8, 2022	
April 11, 2022	September 12, 2022	

Regular Business Meetings

January 17, 2022	May 16, 2022	October 17, 2022
February 21, 2022	June 20, 2022	November 21, 2022
March 21, 2022	August 15, 2022	December 5, 2022 (following organization agenda items)
April 18, 2022	September 19, 2022	

Board Organization Meeting December 5, 2022 at 7:00 p.m.

Committee meetings on Mondays as requested by the committee chairperson at a time and place designated by the President of the Board.

- F. (A) Appointment of Assistant School Board Secretary
- **Motion:** To approve the appointment of _____ as Assistant Board Secretary for the WASD beginning December 6, 2022 through the next School Board Reorganization Meeting on December 5, 2022.
- G. (A) Appointment of the Erie County Tax Claim Commission Delegates
- **Motion:** Be it resolved that the Wattsburg Area School District appoints the following TCC delegates:
 - Primary voting delegate: Vicki Bendig
 - First alternate voting delegate: _____
 - Second alternate voting delegate: Tara Pound
- H. (A) Appointment of Board Recording Secretary
- **Motion:** To approve the appointment of Debra Nuhfer as Board Recording Secretary for the WASD beginning December 6, 2021 through the next School Board Reorganization Meeting on December 5, 2022.
- I. (A) Approve Agenda
- J. (A) Approve Minutes from the November 15, 2021 Regular Board Meeting.

IV. **Superintendent's Report – Mr. Ken Berlin**

V. **Business Administrator's Report – Mrs. Vicki Bendig**

Treasurer's Reports

[General Fund:](#) \$12,243,948.58

[Capital Projects:](#) \$34.01

[Cafeteria:](#) \$409,243.55

Bills

[Exhibit A1](#) Checks Already Written: \$438,646.56

[Exhibit A3](#) General Fund Bills: \$97,076.38

[Exhibit B1](#) Cafeteria Checks Already Written: \$262.51

[Exhibit B3](#) Cafeteria Bills: \$5,191.00

[Exhibit C3](#) Capital Project Fund Bills: \$9,090.00

[Exhibit D](#) SHS Activity Fund Report: \$76,667.80

- **Motion:** To approve the reports, payments, and invoices as presented.

VI. **Legal Advisement – Board President**

VII. **Finance -**

F – 1 (A) Amend Action Resolution

- **Motion:** To adopt the Resolution to Amend Action approved on June 21, 2021 as outlined in [Exhibit E](#).

VIII. **Building and Grounds -**

IX. **Personnel – Mr. Jeremy Bloeser**

P – 1 (A) Personnel Appointments

- **Motion:** To approve the following appointments:
 - Amanda Kanonczyk as a long-term substitute for the elementary center anticipated December 13, 2021 through May 13, 2022.
 - Evette Parra as a Custodian Level II, Class B, 7 hours/day, 210 days/year retro to December 1, 2021.
 - Ralph Burlingham as Custodian, Level I, Class A, 8 hours/day, 260 days/year retro to December 1, 2021.

P – 2 (A) Conference Request

- **Motion:** To approve the following conference request
 - Susan Huff to attend PASBO Annual Conference in Hershey, PA on March 8-11, 2022 at an estimated cost of \$980.14. Funding from Non-Instructional Staff Development and Travel.

P – 3 (A) Leave Requests

- **Motion:** To approve the following leave requests:
 - A leave of absence utilizing Family Medical Leave of Absence and paid time off for Meagan Murphy anticipated January 17 – May 13, 2022.
 - An FMLA-Like Leave for Hallie Runser beginning December 14, 2021.

P – 4 (A) Resignations

- **Motion:** To accept the following resignations
 - Christine Fry, Cafeteria Aide effective November 23, 2021.
 - Reghan McChesney, Support Aide effective December 1, 2021.
 - Kathi Polaski, Support Aide effective November 30, 2021.
 - Jeannine Miller, Cook effective January 7, 2022.

P – 5 (A) Job Description

- **Motion:** To approve the revised Student Assistance Program Liaison/Mental Health Preventionist Job Description as outlined in [Exhibit F](#).

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (A) Policies Second Reading

- **Motion:** To approve the second reading of Policy 707 Use of School Facilities as outlined in [Exhibit G](#).

XI. **Curriculum – Mr. Stephen Morvay**

XII. **Technology – Mrs. Tara Pound**

XIII. Transportation – Mrs. Nicole Lee

T – 1 (A) Adjusted Bussing Schedules

- **Motion:** To approve the adjusted bussing schedules for grades K-6 effective December 1, 2021 as follows:

WAEC

- Arrival bus unloading time: 8:50 AM
- Dismissal bus loading time: 3:45 pm

WAMS

- Arrival bus unloading time: 8:45 AM
- Dismissal bus loading time: 3:35 PM

T – 2 (A) Field Trip Requests

- **Motion:** To approve transportation requests and ratification of field trips since last meeting as outlined in [Exhibit H](#).

XIV. Athletic/Extra-Curricular – Mr. Shawn Matson

AE – 1 (A) Volunteer List

- **Motion:** To approve the following as additions to the WASD Volunteer List
Kayla Gabbard Shaun Kinney Heather O'Connor

AE – 2 (A) Extra-Curricular Appointments

- **Motion:** To approve the appointment of Paul Semrau and Derek Peterman as Robotics Advisors for the 2021-2022 school year at Step 2.

AE – 3 (A) Athletic Appointments

- **Motion:** To approve the appointment of Owen Jefferson as Wrestling Other Assistant for the 2021-2022 school year at Step 1.

XV. Miscellaneous

XVI. Erie County Technical School

XVII. Northwest Tri-County Intermediate Unit

XVIII. Board Correspondence and Dialogue

XIX. Adjournment